

REGISTERED NURSES ASSOCIATION
Of The
NORTHWEST TERRITORIES and NUNAVUT
FINANCIAL STATEMENTS
December 31, 2011

**Registered Nurses Association
of the Northwest Territories and Nunavut**

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**Registered Nurses Association
of the Northwest Territories and Nunavut**

AUDITOR'S REPORT

To the Board of Directors
Registered Nurses Association of the Northwest Territories and Nunavut

I have audited the Statement of Financial Position of the Registered Nurses Association of the Northwest Territories and Nunavut as at December 31, 2011 and the Statements of Operations and Changes in Net Assets for the year then ended. These financial statements are the responsibility of the Association. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2011 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.



Greg Robertson, CMA
Yellowknife, NT
May 2, 2012

**Registered Nurses Association
of the Northwest Territories and Nunavut**

STATEMENT OF FINANCIAL POSITION

<u>As at December 31</u>	<u>2011</u>	<u>2010</u>
CURRENT ASSETS		
ASSETS		
Cash	\$737,271	\$646,998
Accounts Receivable (net)	7,268	114,793
Investments (Note 2)	420,589	413,857
Inventory - Goods for Resale (at cost)	2,668	2,668
Prepaid Expense	<u>4,394</u>	<u>4,969</u>
	<u>\$1,172,190</u>	<u>\$1,183,285</u>
	LIABILITIES	
CURRENT LIABILITIES		
Accounts Payable & Accrued Liabilities	\$71,962	\$54,782
Deferred Fees	<u>747,506</u>	<u>669,280</u>
	<u>819,468</u>	<u>724,062</u>
	NET ASSETS	
Restricted for Professional Conduct (Note 5)	100,000	100,000
Restricted For Annual General Meetings	11,235	11,235
Unrestricted Net Assets	<u>241,487</u>	<u>347,988</u>
	<u>352,722</u>	<u>459,223</u>
	<u>\$1,172,190</u>	<u>\$1,183,285</u>

ON BEHALF OF THE BOARD OF DIRECTORS

President

Treasurer

**Registered Nurses Association
of the Northwest Territories and Nunavut**

STATEMENT OF OPERATIONS

<u>For the Year Ended December 31</u>	Budget <u>2011</u>	Actual <u>2011</u>	Actual <u>2010</u>
REVENUE			
Processing Fees	\$21,000	\$19,437	\$16,722
Active/Temporary Membership Fees	698,000	747,664	649,059
Associate Membership Fees	4,600	3,187	3,750
Nurse Practitioner Fees	4,700	3,465	3,335
Investment Income	5,000	11,037	12,360
NP-PLAR Project Funding (Note 6)	-	-	117,887
Project Administration Fees	-	-	15,311
Sale of Promotional Items	-	14	43
CNA Fees	65,200	69,787	71,379
CRNE Exam Fees	9,800	12,447	9,081
CNPE Fees	5,400	6,762	1,262
Verification Fees	7,800	12,459	8,212
Miscellaneous	-	271	852
CNPS Membership Fees	15,500	17,145	17,640
Other Fees	3,300	2,294	7,900
Northern Nurses Memorial Foundation (Note 5)	-	-	11,235
	<u>\$840,300</u>	<u>\$905,969</u>	<u>\$946,028</u>

**Registered Nurses Association
of the Northwest Territories and Nunavut**

STATEMENT OF OPERATIONS

<u>For the Year Ended December 31</u>	<u>Budget</u> <u>2011</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2010</u>
EXPENSES			
Salaries & Benefits	\$582,000	\$511,652	\$377,580
Travel	19,800	7,224	13,994
Newsletters	4,000	990	-
Office Expenses	14,300	10,928	8,205
Office Services	56,300	74,981	68,205
Rent/Utilities	20,800	24,600	20,784
Promotional Items	-	-	43
CRNE Exam Fees	13,400	8,454	9,876
Accounting/Audit Fees	24,000	26,164	19,849
CCRN	1,000	-	-
Insurance	4,275	3,828	3,410
CNPS Fees	15,500	17,145	17,640
CNA Fees	65,200	69,787	71,379
CNPE Fees	1,000	5,546	1,094
Bank Charges & Interest	1,600	203	217
NP Practice Committee	200	-	-
RN Practice Committee	200	151	42
Registration Committee	500	598	310
Professional Conduct Committee	500	288	139
Miscellaneous	575	1,257	499
Capital Expenditures	-	1,119	2,328
Bad Debts	-	-	34,382
Consulting Fees	2,500	2,144	1,717
Professional Conduct	117,000	161,377	68,015
Professional Resources	300	72	-
Board Expenses	29,000	14,496	46,221
Staff Education	15,200	11,840	4,738
Information Technology	4,500	4,327	3,873
Leasehold Improvements	-	-	110
Publications	1,200	-	1,143
Relocation 2011	50,000	52,440	-
NP-PLAR Project Costs (Note 6)	<u>-</u>	<u>-</u>	<u>117,887</u>
	<u>1,044,850</u>	<u>1,011,608</u>	<u>893,680</u>
Excess Revenue (Expenditure) Before Extraordinary Item	(204,550)	(105,639)	52,348
Unrealized Loss on Investments (Note 2)	<u>-</u>	<u>(862)</u>	<u>(1,232)</u>
EXCESS REVENUE (EXPENDTURES)	<u>\$(204,550)</u>	<u>\$(106,501)</u>	<u>\$51,116</u>

**Registered Nurses Association
of the Northwest Territories and Nunavut**

STATEMENT OF CHANGES IN NET ASSETS

Year ended December 31

	Restricted for Professional Conduct (Note 5)	Restricted for AGM (Note 5)	Unrestricted Surplus	Total <u>2011</u>	Total <u>2010</u>
Balance, Beginning of year	\$100,000	\$ -	\$347,988	\$447,988	\$396,100
Prior Period Adjustments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,007</u>
As Restated	100,000	-	347,988	447,988	408,107
Excess Revenue (Expenses)	-	-	(106,501)	(106,501)	51,116
Internally Imposed Restrictions	<u>-</u>	<u>11,235</u>	<u>-</u>	<u>11,235</u>	<u>-</u>
Balance, End of Year	<u>\$100,000</u>	<u>\$11,235</u>	<u>\$241,487</u>	<u>\$352,722</u>	<u>\$459,223</u>

**Registered Nurses Association
of the Northwest Territories and Nunavut**

NOTES TO THE FINANCIAL STATEMENTS
Year ended December 31, 2011

1. STATUS AND NATURE OF ACTIVITIES

The Northwest Territories Registered Nurses Association (NWTRNA) changed its name effective January 1, 2004 to **“Registered Nurses Association of the Northwest Territories and Nunavut”**, RNANT/NU, under new legislation.

The Northwest Territories Nursing Profession Act, Bill 12 (2003) and the Act to Amend the Nunavut Nursing Profession Act, Bill 41 (2003) are both proclaimed (become effective) January 1, 2004.

The legislation provides:

Continuation of Association

- (1) The Northwest Territories Registered Nurses Association is continued as a corporation called the Registered Nurses Association of the Northwest Territories and Nunavut;
- (2) The Association has the capacity and, subject to this Act, the rights, powers and privileges of a natural person.

The Association has provided regulatory services to nurses in the north, dating back before the division of the Northwest Territories and Nunavut, however; the name was not adjusted at that time.

The Association regulates the profession of nursing by setting its own standards of practice, education, investigating and disciplining its members. Its purpose is to promote and ensure competent nursing practice for the people of the Northwest Territories and Nunavut.

2. STATEMENT OF ACCOUNTING POLICIES

Budget/Financial Monitoring

Under the Association’s Finance Policy 1.3, the Board is required to maintain a minimum of 3 months budgeted expenditures within the Operating Surplus (Unrestricted Net Assets) at all times. During the year, a balance of more than 3 months was maintained.

Investments

Investments are valued on the Statement of Financial Position at the lesser of cost or market value. Market value as at December 31, 2011 totalled \$444,594. During the year, due to the economic conditions, the market value on one investment remained below cost, resulting in an Unrealized Loss on Investments in the amount of \$862.

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3. CAPITAL ASSETS CHARGED TO THE STATEMENT OF OPERATIONS

Capital Assets

Capital assets are recorded as expenses in the year they are acquired.

Information Item:

The cost of capital assets held by the Association is as follows:

	<u>2011</u>	<u>2010</u>
Furniture and Equipment	\$38,246	\$35,115
Leasehold Improvements	52,440	1,775
Computer Equipment	<u>17,244</u>	<u>17,244</u>
	<u>\$107,930</u>	<u>\$54,134</u>

4. COMMITMENTS

The Association is committed to a lease for its new premises until March 31, 2015 at a rate of \$2,156 per month for the first year, \$2,250 per month for the next two years and \$2,344 per month in the fourth year.

The Association is committed to an operating lease for a copier/fax machine, which expires September 16, 2013. Annual lease cost is \$6,856.

5. INTERNAL RESTRICTIONS

Professional Conduct Reserve

The Board of Directors previously approved the allocation of \$100,000 to this Reserve to cover any extraordinary costs of professional conduct.

Reserved for Annual General Meetings and Biennial Activities –NNMF Funding

The Association received a donation of \$11,235 in 2010 from the Northern Nurses Memorial Foundation with the condition that these funds be used for future Annual General and Biennial meetings.

The Association may not use any internally restricted amounts for any other purpose without the approval of the Board of Directors.

6. NP-PLAR PROJECT

This multi-year project was completed in July 2010. A separate audited financial statement was prepared and submitted to the Government of the NWT as required. The project revenue and

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expenditures reported on these financial statements were for transactions for the period January 1, 2010 to July 31, 2010 only.

7. COMPARATIVE FIGURES

The 2011 comparative figures have been revised to conform to the current year.