



Effective Date: February 2014

Signature

Review Date: February 2017

New Policy **Complete**

Revision: Partial Complete

Applies To: RNANT/NU Staff and Board of Directors

Purpose: This policy provides guidance for the selection of voting delegates for the RNANT/NU annual general meeting

Policy:

- (1) Per Bylaw 13, a member of the Association is eligible to be a voting delegate at a general meeting if the member has been an active member of the Association for at least six weeks prior to the general meeting.
- (2) Each region of the Association shall be entitled to one voting delegate for the first five active members of the region and one voting delegate for every additional ten active members, or part thereof, of the region. The number of delegates per region must be identified at least 6 weeks before the annual general meeting. It is recommended the number of delegates be determined at least ninety days before the annual general meeting to allow time for recruitment. The Executive Director will advise the appropriate board members of the number of eligible voting delegates per region.
- (3) Voting delegates shall be actively recruited for the following regions by the corresponding board member as listed below:

Region	Board Member Responsible for Recruitment	Alternate Board Member
NT North Aklavik, Colville Lake, Deline, Fort Good Hope, Fort McPherson, Holman, Inuvik, Norman Wells, Paulatuk, Sach's Harbour, Tsiigehtchic, Tuktoyaktuk and Tulita.	NT North Regional Member	NT Vice President with assistance of RNANT/NU Staff.
NT South Enterprise, Fort Liard, Fort Providence, Fort Resolution, Fort Simpson, Fort Smith, Gameti, Hay River, Jean Marie River, Kakisa, Lutselk'e, Nahanni Butte, Rae-Edzo, Trout Lake, Wekweti, Wha Ti and Wrigley.	NT South Regional Member	NT Vice President with assistance of RNANT/NU Staff.



Region	Board Member Responsible for Recruitment	Alternate Board Member
NU East Arctic Bay, Cape Dorset, Clyde River, Grise Fiord, Hall Beach, Igloodik, Iqaluit, Kimmirut, Pangnirtung, Pond Inlet, Qikiqtarjauq and Resolute Bay.	NU East Regional Member	NU Vice President with assistance of RNANT/NU Staff.
NU West Arviat, Baker Lake, Bathurst Inlet, Cambridge Bay, Coral Harbour, Chesterfield Inlet, Gjoa Haven, Kugluktuk, Kugaaruk, Rankin Inlet, Naujaat, Sanikiluaq, Taloyoak, Umingmaktok and Whale Cove.	NU West Regional Member	NU Vice President with assistance of RNANT/NU Staff.
Yellowknife	NT Vice President	Any member of the Board of Directors maintaining a Yellowknife residency with the assistance of RNANT/NU Staff.

- (4) The RNANT/NU Staff shall assist Board Members with recruitment by advertising the opportunity to our membership, verifying current membership, maintaining a master list of delegates, and providing delegates with written instructions at least one week prior to the annual general meeting.
- (5) Board members responsible for recruitment will provide the RNANT/NU Office with a list of the following **at least 5 weeks** before the start of the annual meeting:
- The names of voting delegates recruited;
 - contact information for the delegate (phone and email); and
 - the number of votes assigned to the delegate.
- Please note per Bylaw 13, the names of all of the voting delegates shall be submitted in writing to the Board at least four weeks prior to the start of the general meeting.
- (6) Per Bylaw 13, a voting delegate shall carry more than one vote for their region, if necessary.

Conditions and Exceptions: N/A

Authority and Accountability: N/A

This policy is issued under the authority of the RNANT/NU Board of Directors. The Board of Directors has the authority to revise this policy as required.

History: N/A