
	Registered Nurses Association of the Northwest Territories and Nunavut  Page: 1 of 1	Board Policy  Policy Description: Observers at Board Meetings  Policy Number: B1
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<b>Effective Date:</b> September 18, 2019 <b>Signature:</b>  <b>Review Date:</b> September 2022	<b>New Policy</b> _____ <b>Revision:</b> Partial <u>  X  </u> Complete _____
<b>Applies To:</b> All RNANT/NU Board of Directors, RNANT/NU members, and the public.	
<b>Purpose:</b> To provide guidance for the attendance of observers at RNANT/NU Board of Director Meeting.	

**Policy:**

Members of RNANTNU and the public are welcome to attend Board of Director meetings as observers.

- (1) To attend, members of RNANT/NU or the public are asked to contact the RNANT/NU office a minimum of 5 working days before the meeting. This will provide RNANT/NU employees the time to arrange an alternate meeting location if additional space is required.
- (2) The Chair of the meeting may at their discretion call for an in-camera session for confidential business.
- (3) Observers will be given a copy of the meeting agenda. Additional background information/documents will be provided as required.
- (4) The Chair of the meeting may, at their discretion, permit observers to participate in discussions, ask questions for clarity and/or provide feedback to the Board of Directors.
- (5) The Chair of the meeting may, at their discretion, ask an observer to leave the meeting.

**Conditions and Exceptions:**

Observers are responsible for any expenses incurred to attend Board of Director meetings.

**Authority and Accountability:**

This policy is issued under the authority of the RNANT/NU Board of Directors and is governed by the Northwest Territories Nursing Profession Act (2004) s13 (1), Nunavut Nursing Act (2004) s2, and RNANT/NU Bylaw 9 s3. The Board of Directors has the authority to revise this Policy as required.

The President or Meeting Chair and the Executive Director are accountable for the implementation of this policy and may delegate any related administrative tasks.

**History:**

This policy replaces the former policy 1.0 Observers at Board Meetings issued in May 1997 and revised April 2000 and April 2004.