
 <p>Registered Nurses Association of the Northwest Territories and Nunavut</p> <p>Page: 1 of 2</p>	<p>Registration Policy</p> <p>Policy Description: Registration Violation</p> <p>Policy Number: R7</p>
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<p>Effective Date: January 2021</p> <p>Signature</p>  <p>Review Date: January 2024</p>	<p>New Policy _____</p> <p>Revision: Partial <u> X </u> Complete _____</p>
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Applies To: Those individuals who hold themselves out to the public as, or practice in the role of, a Registrant in the Northwest Territories [NT] or Nunavut [NU] without obtaining registration or temporary certificate with the Registered Nurses Association of the Northwest Territories and Nunavut (RNANT/NU) to hold such a title or practice in such a role.

Purpose: This policy clarifies what constitutes a violation of the Northwest Territories Nursing Profession Act (2003) and Consolidation of the Nursing Act (1998), specific to registration, and the actions taken by RNANT/NU when such a violation occurs.

Definition of Violation:

An individual in the NT or NU is in violation of the Nursing Profession Act (NPA) or Nursing Act when:

- (a) they have not obtained registration with RNANT/NU and are practicing in the NT or NU in the role of a nurse;
- (b) they have not obtained registration with RNANT/NU and are using a protected title and/or designation under Section 2 2(2) of the Act;
- (c) their certificate of registration has expired and they continue to work as a registrant in the NT or NU;
- (d) their temporary certificate has expired and they continue to work as a temporary certificate holder in the NT or NU.

When a registration violation is suspected, RNANT/NU will take the following actions:


1. Stop Work Order

When an alleged violation becomes known to RNANT/NU, the Registrar will contact the individual and their employer to verify the individual's employment status and the alleged violation.

If the violation is verified, the Registrar will inform the individual and their employer that they are in violation of the NPA. If the individual is practicing in the role of a nurse they will be ordered to cease working immediately.

2. Notifications

- (i) Once a registration violation is verbally confirmed, the Registrar will send a letter via email to the individual and their employer within 3 working days.
- (ii) The letter to the individual will serve as an official notification of the registration violation and an official notification of the applicable penalty fee for the individual. Within 10 business

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days, the individual is required to provide an explanation of the violation to RNANT/NU. The individual will be required to submit their penalty fee to RNANT/NU within 10 business days.

- (iii) The letter to the employer will serve as an official notification of the registration violation and within 10 business days, the employer is required to provide an explanation of the violation to RNANT/NU.

3. Decision on Registration

Upon notification of the registration violation the registration committee will decide to:

- a. register or reinstate (as per Policy R6(2)) the applicant/member;
- b. deny the individual registration of the applicant/member;
- c. the registration may request the individual or the employer to provide additional information related to the violation.

Conditions and Exceptions:

None

Authority and Accountability:

This policy is issued under the authority of RNANT/NU Board of Directors and is governed by the Northwest Territories Nursing Profession Act (2003) s27(4), (5) and s70(1), (2), (3), (5), (6), (7); Nunavut Nursing Act (1998) s9(1), (2), (3); and RNANT/NU Bylaw 2 s9(2). The Board of Directors has the authority to revise this Policy as required.

The Registrar is accountable to the Executive Director, and ultimately to the membership, for the implementation of this Policy and may delegate any related administrative tasks.

History:

This policy replaces:

Registration Policy R7: Registration Violations (2010)

Revisions: January 2021